



NEW BERLIN FIRE DEPARTMENT CONTACT UPDATE FORM

*Fire Prevention & Inspection Bureau
16300 W. National Avenue
New Berlin, WI 53151
Work Phone: 262-785-6120
Work Fax: 262-785-6130
Email: lschulpius@newberlin.org
www.newberlin.org*

In order to better assist your company in the event that you have a fire or other emergency situation at this location, we ask that you fill out the following information. You may either fax or email this back to the New Berlin Fire Prevention & Inspection Bureau.

Basic Information:

Company Name: _____

Address: _____

Phone Number: _____

Fax Number: _____

Hours of Operation: _____

Emergency Contact 2:

Name: _____

Involvement (ie: owner, manager, etc.): _____

Keyholder Yes No

Afterhours Phone Number: _____

Cell Number: _____

E-Mail Address; _____

Emergency Contact 1:

Name: _____

Involvement (ie: owner, manager, etc.): _____

Keyholder Yes No

Afterhours Phone Number: _____

Cell Number: _____

E-Mail Address; _____

Emergency Contact 3:

Name: _____

Involvement (ie: owner, manager, etc.): _____

Keyholder Yes No

Afterhours Phone Number: _____

Cell Number: _____

E-Mail Address; _____