



Wetland Field Verification Request / Wetland Registration Application

Applicant / Agent / Contact

Name _____
Company _____
Address _____
City, State, Zip _____
Phone _____
E-Mail _____
Website _____
Project Name or New Company Name _____
Representing _____
RLS/PE Name _____

Property Information

Property Address _____
Business Name _____
Tax Key Number(s) _____
Current Zoning _____
Property Owner _____
Property Owner's Address _____
Lot Size _____

Brief Description of Proposal

Survey Deposit

Deposit to guarantee that a Plat of Survey is completed within the required 30 days from the date of the staking.

- Property Size 0 to 0.5 Acres: \$500
 - Property Size 0.5 to 1 Acres: \$1000
 - Property Size 1 to 5 Acres: \$2500
 - Property Size 5 to 10 Acres: \$5000
 - Property Size Greater than 10 Acres: \$7000
 - In lieu of the cash deposits based on property size as listed above, the City will accept a cash deposit based on a reasonable written estimate from the owners/agents Wisconsin Registered Land Surveyor for the required survey field and mapping work. Attach estimate.
- Estimate Total \$ _____

Wetland Registration

Upon completion of the wetland delineation and submittal of the survey, the wetlands will be registered with the City of New Berlin. The following information shall be submitted:

- Wetland Report (provided by SEWRPC)
- Site Plan/Survey - Survey showing the field delineated wetland boundary. Drawn to a scale no greater than 1"=100' (3 full size copies, PDF & AutoCad files)
- Legal Description of Wetland Area (Word version)
- \$125 Wetland Registration Fee

Initial:

_____ By the execution of this application, the applicant hereby requests that the City of New Berlin contacts a Biologist or Water Quality Specialist from the Southeastern Wisconsin Regional Planning Commission (SEWRPC) to schedule the services of their Field Biologist. The applicant understands that a representative from SEWRPC will contact the City staff with the date and time of the field staking appointment. The staking appointment will be scheduled based upon SEWRPC's availability. The Department of Community Development will notify the owner or his/her agent of the appointment date and approximate time so that the owner/agent can notify their Wisconsin Registered Land Surveyor. The applicant understands that the Field Biologist will field stake the property(ies) by identifying the Primary Environmental Corridor and delineating any Wetlands.

_____ By the execution of this application, the applicant has decided to pursue a final determination and will have a plat of survey prepared according to the requirements as listed in the Wetland Registration handout, **at the owner(s)/agent expense** by a Wis. Registered Land Surveyor. The applicant understands that the property owner/agent shall contact his/her Wisconsin Registered Land Surveyor to prepare the required Plat of Survey within 10 days from the date of the Biologists field staking. The applicant understands that if a certified Plat of Survey is not complete and received by the Department of Community Development within the required 30 days from the date of the field staking, the City will have the Plat of Survey completed and the cash deposit shall be used to defer any of the costs for the City to complete the required plat of survey.

_____ By execution of this application, applicant hereby authorizes the City of New Berlin to register the field staked wetlands pursuant to Zoning Code Section 275-37E.

_____ By the execution of this application, applicant hereby authorizes the City of New Berlin or its agents to enter upon the property during the hours of 7:00 A.M. to 7:00 P.M. daily for the purpose of inspection. Applicant grants this authorization to enter to the City of New Berlin or its agents even if applicant has posted this land against trespassing pursuant to Section 943.13 Wis. Stats.

Fees:

Survey Deposit	\$ _____
Wetland Registration Fee	\$ <u>125.00</u>
Filling Fee	\$ <u>50.00</u>
Total	\$ _____

Please Note: By acceptance of this Wetland Registration application, the City of New Berlin does not certify the accuracy of the wetland boundary. Information submitted will be processed as provided to the City and may be subject to review by other regulatory agencies with jurisdiction. The wetland boundary is subject to change upon review by the Wisconsin Department of Natural Resources, Army Corp of Engineers or other regulatory agencies.

Signature _____ Date: _____
Only the property owner or property manager may sign, or letter/email of authorization required. The final responsible party is the property owner.

_____ Please do not write below this line _____

Accepted by: _____ Date: _____

Total Fee: _____

File Number: _____

**Make Checks Payable To:
CITY OF NEW BERLIN**