



Dear Parents & Guardians of persons with special needs in the City of New Berlin,

In an effort to facilitate a positive interaction between first responders and residents with special needs, the New Berlin Police Department utilizes a "Special Needs Alert Form" to obtain person-specific information of both children and adults with special needs. The information requested on this form is for the sole purpose of helping first responders safely deal with children/adults in the community with special needs.

This program is totally voluntary. You determine if this program would benefit your child/family member. The information from the alert form is not only entered into our internal computer system, it is also entered in the Waukesha County Communications (WCC) computer system so if your child/family member ever needs to be assisted by any agency that contracts with WCC for dispatch services, that agency will have crucial information available to do so more effectively.

If you would like to have your child/family member with special needs on file for the purpose of this program, please complete the "Special Needs Alert Form" and return the completed form to:

New Berlin Police Department-Records Division

16300 W National Avenue New Berlin, WI 53151

Fax number: 262-782-9033

Email: policerecords@nbpolice.org

Please direct any questions regarding this program to the NBPD-Community Services Division, 262-780-8106/262-780-8148.