

**PROCEEDINGS OF THE CITY OF NEW BERLIN
POLICE & FIRE COMMISSION MEETING
Monday, February 12, 2007
7:00 P.M.
Public Safety Building/16300 W. National Avenue
(Enter at Public Entrance)**

Please note: Minutes are unofficial until approved by the Police & Fire Commission at the next regularly scheduled meeting.

CALL MEETING TO ORDER; ROLL CALL; PUBLIC NOTICE

The meeting of the Police & Fire Commission was called to order by Commissioner O'Donnell at 7:00 P.M. Commissioners present were: Andries, Lorbiecki, O'Donnell, Patzer and Pezze. Also present: Police Chief Joe Rieder and Fire Chief Ed Dobernig. Also present: Debbie Delikat, Fire Department Administrative Coordinator.

This meeting was noticed on Tuesday, January 30, 2007 in accordance with the Open Meeting Law.

APPROVAL OF MINUTES

Motion by Commissioner Andries to approve the Wednesday, December 13, 2006 as amended. Seconded by Commissioner Patzer and carried unanimously. (*Motion by O'Donnell to establish an eligibility list of 25 for Paid-on-Call Firefighter/EMT*)

COMMUNICATIONS

1. From Commissioner O'Donnell to Mayor Chiovatero regarding verification that LT Rieder is fit for duty as Police Chief.
2. Copy of a letter Fire Chief Ed Dobernig sent to Organizational Development Consultants regarding fee increase.
3. From Police Chief Rieder thanking the Commission for the opportunity to serve as Police Chief for the City of New Berlin.
4. From applicant for Fire Service requesting the Commission to suspend his application temporarily. Referred to Commissioner O'Donnell and City Attorney Mark Blum to respond.
5. From Police Chief Rieder regarding an Offer of Employment to two (2) candidates for the position of Police Officer for the City of New Berlin.

OUTSTANDING BILLS

1. Medical Associates #237598 \$2156.00

Motion by Commissioner Pezze to approve payment of \$2,156.00 to Medical Associates. Seconded by Commissioner Patzer and carried unanimously.

2. Medical Associates #236656 \$170.00

Motion by Commissioner Pezze to approve payment of \$170.00 to Medical Associates. Seconded by Commissioner Andries and carried unanimously.

3. West Allis Fire Department CPAT \$1400.00 28 candidates for Paid-on-Call/EMT Firefighters

Motion by Commissioner Andries to approve payment of \$1,400.00 to West Allis Fire Department. Seconded by Commissioner Lorbiecki and carried unanimously.

4. Organizational Development Consultants Inc #10156 Physicals \$150.00 Lateral transfer for Police Department

Motion by Commissioner Patzer to approve payment in the amount of \$150.00 to Organizational Development Consultants. Seconded by Commissioner Pezze and carried unanimously.

5. Organizational Development Consultants Inc #10142 \$500.00 Police candidate – new hire

Motion by Commissioner Patzer to approve payment in the amount of \$500.00 to Organizational Development Consultants. Seconded by Commissioner Lorbiecki and carried unanimously.

6. Organizational Development Consultants Inc #10141 \$2400.00 Four Fire Inspectors promotions – psychological testing

Motion by Commissioner Andries to approve payment in the amount of \$2,400.00 to Organizational Development Consultants Inc. Seconded by Commissioner Pezze and carried unanimously.

7. Trans Union #12619521 \$24.76 One Police candidate credit check

Motion by Commissioner Patzer to approve payment in the amount of \$24.76 to Trans Union. Seconded by Commissioner Pezze and carried unanimously.

8. Trans Union #01719416 \$384.31 Four Fire Inspectors promotions credit check

Motion by Commissioner Andries to approve payment of \$384.31 to Trans Union. Seconded by Commissioner Patzer and carried unanimously.

9. IOD Incorporated #0022-CR-600075 \$41.89 Police Department new hire medical records

Motion by Commissioner Pezze to approve payment of \$41.89 to IOD Incorporated. Seconded by Commissioner Lorbiecki and carried unanimously.

OLD BUSINESS

Discussion on fees charged by local Healthcare Providers for applicant physical examinations

Police Chief Rieder and Fire Chief Dobernig to do further research about fees and charges proposed by local Healthcare Providers.

NEW BUSINESS

Discussion on fees charged by local psychologists for applicant job trait assessments

Commission President O'Donnell to contact Organization Development Consultants for further discussion on price increase. Other potential providers of these services will be identified.

Police and Fire Commission Secretary Renee Lorbiecki read the following:

CLOSED SESSION PER ROLL CALL VOTE

To deliberate in Closed Session under Section 19.85 (1) (c) Wisconsin State Statutes. The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85 (1) (c) of the Wisconsin State Statutes, considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically the items following on this agenda:

Fire Department

- **Discussion on Fire Chief Dobernig's recommendation to end probationary period for Paid On Call employees**
- **Discussion on Fire Chief Dobernig's recommendation to extend probationary period for Paid On Call employees**
- **Update on hiring four (4) full-time fire inspectors**
- **Discussion on any disciplinary action or citizen complaints**

Police Department

- **Update on recent hiring process and personnel actions**
- **Interview candidate for promotion to Detective**
- **Discussion on any disciplinary action or citizen complaints**

Motion by Commissioner Andries to go into Closed Session at 8:20 PM. Seconded by Commissioner Pezze and carried unanimously per roll call vote.

RECONVENE INTO OPEN SESSION

Motion by Commissioner Patzer to reconvene in Open Session at 9:25 PM. Seconded by Commissioner Andries and carried unanimously.

Fire Department

Discussion on Fire Chief Dobernig's recommendation to end probationary period for Paid On Call employees

Motion by Commissioner Pezze to ratify Fire Chief Dobernig's recommendation to terminate Probationary period for the following personnel: Joshua Buchholz, Joseph Dominguez, Matthew Santi, Kyle Schoen, Frank Theim and Eero Wasserman and reclassify all to Paid-on-Call Firefighters/EMTs, effective 0600 hours February 13, 2007. Seconded by Commissioner Patzer and carried unanimously.

Discussion on Fire Chief Dobernig's recommendation to extend probationary period for Paid On Call employees

Motion by Commissioner Andries to ratify Fire Chief Dobernig's recommendation to extend Probationary period for the following Fire Department personnel's initial date of January 26 to accordingly: Joseph Kreuser to March 1, 2007. Tyler Buerger, Eric Smith and Matthew Weinzatl to July 1, 2007. Joshua Mahsem and Joshua Roeglin to October 31, 2007. Ryan Jaworski, Lucas Kotschi and Matthew Wild to September 1, 2007. Ryan Knippel and Andrew Stenz to December 31, 2007. Timothy Couillard to July 1, 2008. Seconded by Commissioner Lorbiecki and carried unanimously.

Update on hiring four (4) full-time fire inspectors

No action taken. Promotion ceremony scheduled for 1400 hours on February 19, 2007.

Discussion on any disciplinary action or citizen complaints

None.

Police Department

Update on recent hiring process and personnel actions

No action taken. Swearing-in ceremony for new police personnel scheduled for 0900 on February 26, 2007.

Interview candidate for promotion to Detective

Motion by Commissioner Andries to ratify Police Chief Rieder's recommendation to promote Acting Detective Forrest Clevestine to the position of Police Detective for the City of New Berlin Police Department, effective February 12, 2007. Seconded by Commissioner Lorbiecki and carried unanimously.

Discussion on any disciplinary action or citizen complaints

None.

NEXT MEETING DATE: March 19 and March 20, 2007 at 6:30 PM.

ADJOURN

Motion by Commissioner Patzer to adjourn at 9:40 PM. Seconded by Commissioner Andries and carried unanimously.

Renee Lorbiecki, Secretary
Police and Fire Commission