

Minutes

NEW BERLIN UTILITY COMMITTEE

February 06, 2002

Members Present: Alderman Gallagher, Alderman Ament, Alderman Thomas, Robert Dude (Citizen Member), Michael Holzinger (Director Finance and Utility)

Others Present: Rick Johnson and Mark Klawitter (Utility), Larry Wilms (Division Engineer) Dennis Kasian (Kasco)

Alderman Gallagher called the meeting to order at 4:35 p.m.

ITEM B-02 Approval of Minutes of January 09, 2002 meeting

Motion by Mr. Dude to approve the minutes of the Utility Committee meeting of January 09, 2001. Second by Alderman Ament, and passed unanimously.

ITEM 20-00 KASCO Sanitary Sewer Oversizing Request

Dennis Kasian of KASCO attends this meeting to state his case on the issue of the liftstation. The committee, being unfamiliar with the project, asks for input from Mr. Wilms, and is given a brief synopsis, and a recommendation that Mr. Kasian work with City staff to supply additional documentation necessary, and return to this committee in April.

ITEM 32-01 2002 Water/Wastewater Budgets

Motion to adopt the Water budget with reductions proposed by Mr. Holzinger. Second by Mr. Dude.

Revisions on the Water budget were presented by Mr. Holzinger. Proposed reductions in the amount of \$204,229 were identified. Questions included the allocation of City funds to the Utility.

Upon voting, motion passed unanimously.

Motion to adopt the Water CIP budget with proposed reductions by Mr. Holzinger. Second by Mr. Dude.

Revisions were also made to the Water CIP budget, as explained by Mr. Holzinger. Three items were removed, a new position, a pick up truck and service pumps for Well No. 8. Budget amount reduced to \$501,000. Working capital would provide for \$349,000 and RCA's or impact fees would provide for \$152,000.

Upon voting, motion passed unanimously.

Motion to adopt the Wastewater Budget with proposed reductions by Mr. Dude. Second by Alderman Ament.

Revisions on the Wastewater budget were presented by Mr. Holzinger. One item to be hi-lighted is account 831.04 going from \$1.5 million to \$500,000. In the past, this account has been used for I and I projects, and Mr. Holzinger proposed the use of reserve funds for manhole rehab, and

meeting other guidelines required by the MMSD. Question raised by Alderman Gallagher in regard to the rationale for sewer cleaning, to which Mr. Wilms gave a brief explanation.

Upon voting, the motion passed unanimously.

Motion to adopt the Wastewater CIP budget with proposed reductions by Mr. Dude. Second by Alderman Ament.

Revisions on the Wastewater CIP budget were presented by Mr. Holzinger. One item eliminated from original budget resulting in a final number of \$470,500. \$145,000 supported by impact fees, and \$325,500 coming from working capital. Mr. Dude raised questions on the MMSD capital charges, and suggested it would be worthwhile to gather inventory on equipment and cost that out further, in anticipation of possible MMSD charge increases.

Upon voting, the motion passed unanimously.

ITEM 01-02 Phase III, Sanitary Manhole Rehabilitation Project #K-348

Motion by Mr. Dude to recommend Council execute a Professional Services Agreement with R.A. Smith & Associates, Consulting Engineers, for field inventory confirmation, and the preparation of final design, plans and construction contract documents and the bidding of the Phase III Sanitary Manhole Rehabilitation Project #K-348 for the remainder of the sewer service area in the City for a cost not to exceed \$36,900, to be funded by Wastewater Utility Account #831.04. Second by Alderman Ament.

Mr. Wilms gave the committee an explanation of the project details, and the reason for the additional funds being 2,500 manholes yet to be rehabbed. It was also explained that this should complete the major requirements of the MMSD.

Upon voting, the motion passed unanimously.

ITEM 02-02 Menomonee Falls Request for Brookfield Treatment Plant Capacity

Motion by Alderman Ament to sell the Brookfield/Fox Valley Treatment Plant Reserve Capacity to Menomonee Falls, and direct staff to negotiate a price, and return it to this committee. Second by Alderman Thomas.

An explanation of the issue was presented by Mr. Holzinger. Questions on the issue included, the worth of the capacity, then and now; will there be any new cost associated to maintain; would this sale be permanent; and is this capacity an asset to the City. Alderman Ament voiced the opinion that there seems to be no reason to keep it.

Upon voting, the motion passed unanimously.

ITEM 03-02 Well # 8 Status Report/ Well # 11 Status Report

Mr. Wilms presented the update on Well 8. The pumping tests have been completed, the water quality objectives have been met, and we are on line with the original time schedule.

His expectation is that we should have paperwork by March 7th. Mr. Wilms went on to update the progress on Well 11. We are about one week behind schedule timewise, due to difficulty in drilling, test pumping is ongoing, and then an assessment will be made as to water quality. We should have a recommendation within the week. The question was raised as to the amount of water we

can expect. Mr. Wilms responded that the objective is upwards of 500 gallons per minute. Alderman Gallagher requested an update be presented to the committee.

ITEM 04-02 Water Utility Updates

Mr. Johnson presented an overview of the ongoing projects at the Water Utility.

ITEM 05-02 R.A. Smith Contract for Services

Motion by Mr. Holzinger to recommend to Council to approve the contract for services with R.A. Smith & Associates, Consulting Engineers, to install ten portable meters and download data on a weekly basis from February 4, 2002 through November 1, 2002 at a cost not to exceed \$20,000. Second by Mr. Dude.

Mr. Holzinger explained that one of the requirements of the MMSD is that we have flow meters in the sewer lines. We currently have the meters, and this contract would allow R.A. Smith to collect and download that data rather than commit our limited staff. Mr. Wilms responded to several questions from the committee in regard to where the directive for these readings initiates, the frequency of the readings, and why our own staff cannot perform these readings. It is suggested by Mr. Dude, that should we have to repeat this process in the future, the City may want to hire a part-time person to perform these readings. Alderman Ament requests that in the future, bids be taken.

Upon voting, the motion passes, with Alderman Gallagher voting "NO"

Motion to adjourn by Mr. Holzinger at 5:55 p.m. Second by Alderman Ament, and passed unanimously.