

**MINUTES**  
**NEW BERLIN UTILITY COMMITTEE**  
**December 09, 2003**

Members Present: Aldermen Gallagher, Harenda and Ament, Bob Dude (Citizen Member) and Ray Grzys (Director of Streets and Utilities)

Others Present: Larry Wilms (Division Engineer)

Alderman Gallagher called the meeting to order at 6:05 pm and declared a quorum with all members present.

**ITEM 27-03 Award of Professional Services Agreement Forest View Subdivision Design and Bidding Service**

Alderman Gallagher stated that this item was tabled at the last meeting to look at the bids.

Motion by Alderman Harenda to remove from the table. Second by Commissioner Dude, and upon voting the motion passed unanimously.

Alderman Harenda asked for an overview since he was not at the meeting last week. Director Grzys stated that 8 proposals came back. Larry Wilms said the proposals were reviewed by 4 people and ranked on a scoring system by scoring 13 areas including value and fee. He explained the QBC system and said that the rankings showed Earth Tech as number one.

Commissioner Dude asked if all 8 companies were capable of doing the job of replacing the water main in the subdivision. Mr. Wilms responded yes, although some have not done the work before. Mr. Dude said that he did not like the values on some of the items in the ranking system, and suggested that price should be worth 50% of the rating. Other members of the committee agreed that some of the rankings should get different values. Mr. Wilms stated that the method of design and approach of the project can save a lot of money during the construction project.

Motion by Alderman Gallagher to recommend to Common Council R.A. Smith. Second by Alderman Harenda. Alderman Ament said that he could not support this because Crispell-Snyder had a lower bid. He applauded the direction of Engineering.

Alderman Gallagher asked if we can have this rebid. Larry Wilms said that we asked for a proposal of services, not a bid. Proposals help define what should be done, and how we should get there. If in the future cost is the only consideration, we will put RFP's out for bid. He added the professional services should be separated from construction costs. Mr. Dude said price should be more important, and why not go with the low bidder. Alderman Gallagher said that if R.A. Smith was significantly better, we can vote for them. Director Grzys stated that he we worked with both firms and would feel comfortable with the low bidder Crispell-Snyder.

Motion by Alderman Gallagher to recommend to Common Council to award a Professional Services Agreement for Preliminary and Final Design and Bidding Services for the water main replacement project in the Forest View Subdivision area with Crispell-Snyder for a project cost total not to exceed \$54,949 from Water A/C 343. Second by Alderman Harenda and upon voting the motion passed unanimously.

**Motion to adjourn at 6:42 pm by Alderman Ament . Second by Alderman Harenda and upon voting, the motion passed unanimously.**