

MINUTES
City of New Berlin
Utility Committee Meeting
December 3, 2003

Please note: Minutes are unofficial until approved by the Utility Committee at their next regularly scheduled meeting.

Members Present: Aldermen Gallagher, and Ament, Ray Grzys (Director of Utilities and Streets)

Excused: Bob Dude

Absent: Alderman Harenda

Others Present: City Attorney Mark Blum, Larry Wilms (Division Engineer), J.P. Walker (City Engineer), Steve Schultz (Ruekert & Mielke),

Alderman Gallagher declared a quorum and called the meeting to order at 4:33 pm

K-03 Approval of minutes for November 5, 2003 meeting

Motion by Alderman Ament to approve the minutes for the November 5, 2003 meeting. Second by Director Grzys and upon voting the motion passed unanimously.

UT 30-02 Milwaukee Water Design

Steve Schultz from Ruekert and Mielke gave the 5th update on Milwaukee Water Design. He stated that Greenridge pumpstation has had the design work completed and has been approved by the Planning Commission. This pumpstation will have a small addition for chemicals and will act as a booster station for Milwaukee Water. The Grange Ave pumpstation has been designed and was waiting on SEWRPC to help with the flood plain analysis, however, they indicated that they did not have staff available to review this issue. R & M will be doing the analysis as required by City Staff and DNR for review, and this will be on the Planning Commission agenda in January.

UT 33-02A Notice of Claim for Radionuclide Compliance

Steve Schultz from R & M stated that they are going around and around with the DNR regarding different issues, including what our future plan for the use of Wells 1 and 3 was. He talked to Debbie Rossack in DNR law enforcement regarding the December 8th deadline, and she stated that they are way behind in dealing with consent orders. Based on City Attorney Mark Blum's recommendation, we need to prepare a document that states because you (the DNR) are behind, we realize that the December 8th deadline cannot be met. This will give us additional time to respond.

UT 01-03A Proposed Ordinance Citywide Private I & I Draft

No discussion at this time because all of the Utility Committee members were not present.

UT 28-03 Creation of Utility Easements in Areas to be Vacated on 170th St, 168th St, 166th St, Parkview Ave, and two locations on Cleveland Ave

J.P. Walker, City Engineer, said that about 2 years ago when Greenfield Avenue was reconstructed, four cul-de-sacs were constructed. Before we can vacate these areas, we need to establish easements. There are also 2 sewer easements on Cleveland Avenue necessary, where a frontage area is to be vacated.

Source of funding is Water Account 928.16 (Regulatory Commission Expense) and Sanitary Account 852.48 (Outside Services – others)

Motion by Alderman Gallagher to recommend to Common Council to approve the creation of Utility Easements in the following areas in advance of vacating previously dedicated roadways:

- Sewer & Water Main Easement on 170th St. between cul-de-sac and Greenfield Ave.
- Water Main Easement on 168th St. between cul-de-sac and Greenfield Ave.
- Water Main Easement on 166th St. between cul-de-sac and Greenfield Ave.
- Sewer & Water Main Easement on Parkview Ave. between cul-de-sac and Greenfield Ave.
- Sewer Easement at 16701 Cleveland Ave
- Sewer Easement at 16735 Cleveland Ave

Second by Alderman Ament, and upon voting the motion passed unanimously.

UT 26-03 Request for approval to Council to Amend Water & Sewer Capital Budgets for Design & Construction of Utility Building Addition

Director Grzys requested approval to Council to Amend the Water and Sewer Capital Budgets to include for the Design and Construction of the Utility Building Addition.

Alderman Ament asked if this money was originally in the CIP Budget to be borrowed? Director Grzys stated that this was RCA money, but when the Utility Committee talked about the budget, the figures were incorrect.

Director Grzys stated the reasons for the addition:

- With new equipment and vehicles being purchased in Wastewater Utility, additional vehicles will need to be stored outside. This includes the High pressure Trailered Jetter that was recently purchased.
- Presently 5 vehicles are standing outside:
 - Pool car for Utility
 - Dump Truck Tandem
 - Service Van
 - Hydrant Service Truck
 - Sewer Jetter Truck
- In winter, 4 trailered water pumps and air compressors are taken out of cold storage and brought to the heated building to prevent freezing. This results in the moving of vehicles and other equipment, which leads to a longer response time or an additional 3 vehicles to be stored outside.
- Vehicles stand in rain and snow will show signs of rust faster
- Vehicles will lose value on trade-ins if rusted
- Vehicles will need to be cleaned of snow and ice in winter
- Down time from cleaning snow and ice and warming up vehicles will result in longer response time to emergencies

Alderman Gallagher asked if the new addition would be heated? Director Grzys stated yes. Alderman Gallagher asked what the cost savings is with regard to the cost of the building vs. lost trade-in value, additional down time, etc. He said that Utilities should store the vulnerable vehicles inside but the rest of the vehicles could be stored outside. Director Grzys stated that Utilities does wash their vehicles on a regular basis to prevent rust from salt, but this addition is designed for additional vehicles. The original design was only for vehicles that we had at the time.

Alderman Gallagher stated that he felt this was more of a convenience than a cost savings. Director Grzys responded that, for example when Utilities uses a dump truck on a main break, the material can be wet and can freeze if stored outside, making it more difficult to use again.

Motion by Alderman Ament to request for approval to Council to amend the Water & Sewer Capital Budget for Design and Construction of the Utility Building Addition. Source of Funds Water RCA for \$35,000 Design and \$182,500 for Construction, and Sewer RCA for \$35,000 Design and \$182,500 for Construction. Second by Director Grzys, and upon voting the motion carries 2 to 1, with Alderman Gallagher opposed.

UT 27-03 Award of Professional Services Agreement Forest View Subdivision Design and Bidding Service

Director Grzys read the motion to recommend to Common Council to enter into a Professional Services Agreement for Preliminary and Final Design and Bidding Services for the water main replacement project in the Forest View Subdivision area with Earth Tech, Milwaukee, WI, for a Project cost not to exceed \$103,129 from Water A/C # 343.

The rationale is to retain a consultant to provide the professional service associated with preparing of Design and Bidding documents, and to go forward with a proposal for construction and inspection as part of the Utility 2004 CIP Programs. This subdivision has been hit hard with main breaks and valve repairs. With Milwaukee water coming in to supply this area, we would increase the main lines of the subdivision. Therefore staff recommends awarding the Design and Bidding services to the highest ranked Engineering firm Earth Tech, Milwaukee, WI based on their Proposal for professional services. While this firm did not have the lowest fee in their proposal, it is a substantial conclusion of the reviewers that this firm is providing the greatest value to the City-Utility in performing the technical services for this vital project.

Larry Wilms, Division Engineer discussed the rating system and stated that Mel Corley, Ray Grzys, JP Walker and himself rated the 8 vendors who bid. He stated that 13 parameters are ranked and weighed in ranking the RFP's received. The result is a numeric number of raw points, ranking points and ordinal ranking. The same firm, Earth Tech, came out #1 in all 3 ratings.

Alderman Ament was glad that we had bid this project out and had received 8 bids. Alderman Gallagher stated that he had not seen the rating sheet before. Alderman Gallagher asked why not go with the lowest bidder. Mr. Wilms stated that we could have wrote the project description another week and brought the figures closer together, but we wanted to bring creativity and knowledge to the table and look at the value. He stated that if we had asked for a bid, instead of a proposal, we would change the scope, which would result in extra money. The proposal scope is now defined by the bidder. Alderman Gallagher said that he cannot support a firm that is more than double the lowest bid. Alderman Ament said that he would like to defer or table until the other two committee members are present. Larry Wilms stated that we would like this to go to Council in December so that it can be passed as soon as possible. He stated that he would be happy to answer their questions, explain the rating system and provide the Alderman with the actual proposals and a scorecard.

Motion to table UT 27-03 with the intention to meet in mid December for a special meeting, by Alderman Gallagher. Second by Alderman Ament, and upon voting the motion passed unanimously.

Motion to adjourn at 5:35 pm by Director Grzys. Second by Alderman Ament and upon voting, the motion passed unanimously.