

# Minutes

## CIVIL SERVICE COMMISSION

June 26, 2003

Please note: Minutes are unofficial until approved by the Civil Service Commission at their next regularly scheduled meeting.

Present: Commissioners Bernie Kramer, Virginia Moths, Sue Robison-Matheson, and Helen Uhan

Excused: Ron Pezze

Also present: Employee Rep. Patt Kure and Tami Potkay

Chairperson Bernie Kramer called the meeting to order at 5:04 p.m.

### APPROVAL OF MINUTES

Motion by Comm. Kramer to approve the June 5, 2003 minutes. Seconded by Comm. Robison-Matheson and carried unanimously.

### GENERAL DISCUSSION ON NEW POSITIONS, EMPLOYEES, ETC. FROM DIRECTOR OF HUMAN RESOURCES

Tami Potkay stated there were no new employees or vacant positions to be discussed.

### DISCUSSION OF SECTION 11-11 THROUGH 11-13

As agreed, Patt Kure distributed the draft of Sections 11-11 through 11-13 to Civil Service employees and potentially affected personnel with a cover note indicating that the draft had not been adopted by the Civil Service Commission, and asked for feedback. She received 6 responses out of possible 56 emails. Those 6 expressed the opinion that the revisions were not advisable. Patt will remove any identifying markers and distribute the responses at the July 17 meeting to the Commissioners for review.

### REVIEW AND DISCUSSION OF CHAPTER 11-11 THROUGH 11-13 AND POSSIBLE ACTION

Discussion about revisions to Chapter 11 included dropping any further revisions, revising the time frame for suspensions and the appeal process. It was decided that the Commissioners will read the entire Chapter 11 and be prepared to discuss any parts that would need revision. After discussion at a future meeting, those selected parts will be forwarded to an outside counsel for an opinion.

### NEXT MEETING

Next meeting will be July 17, 2003 at 5:00 p.m. Comm. Pezze's appointment has expired and a new Commissioner will join the Commission in July. During that meeting the new Commissioner will be provided with a copy of Chapter 11 and information about our review, so the entire Commission can subsequently identify potential revisions and clarifications.

Election of Officers will take place at the next meeting.

Motion by Comm. Robison-Matheson to adjourn the meeting at 5:45 p.m. Seconded by Comm. Kramer and carried unanimously.

Submitted by,

Virginia Moths  
Civil Service Commission