Please note: Minutes are unofficial until approved by the Civil Service Commission at their next regularly scheduled meeting.

Present: Commissioners Virginia Moths, Gary Gray, Bernie Kramer, Kelly Parbs, Helen Uhan
Also present: Patt Kure, Tammy Potkay

Chairperson Moths called the meeting to order at 8:00 a.m.

APPROVAL OF MINUTES - May 10, 2007

Motion by Comm. Gary Gray to approve minutes May 10, 2007 Second by Comm. Bernie Kramer
Motion Approved Unanimously

DISCUSSION OF “BENEFITS FOR REGULAR FULL TIME AND REGULAR PART TIME NON REPRESENTED EMPLOYEES”

BENEFITS FOR FULL TIME EMPLOYEES
C. Flexible Spending Account --- Add the words insurance premiums
F. 2 Vacation--Add Department Head, Director of Human Resources and Mayor
F. 3 Vacation--Leave the resignation/retirement at 2 weeks notice and add Department Head, Director of Human Resources and Mayor
An New Vacation Table which adds extra vacation time is suggested by H.R. Director

COMP TIME: Detailing needed
Exempt (not legally entitled to comp time) details needed
Non Exempt (Hourly employees falling under the Fair Labor Standards Act) details needed.
Who can carry over

BENEFITS FOR PART TIME EMPLOYEES
A: Health Insurance & EAPs added
B. Added Flexible Spending Account
E. Vacation
E. 2 Vacation Add Department Head, Director of Human Resources and Mayor

LEAVE OF ABSENCE WITHOUT PAY
B. Appointment to unclassified position--Add Department Head, Director of Human Resources and Mayor
C. Personal Leave of absence without pay--Add Department Head, Director of Human Resources and Mayor

LEAVE OF ABSENCE WITH PAY
B. Bereavement Leave – Immediate Family 5 days with pay. Delete Fiancee
Leave of Absence—Department Head, Director of Human Resources and Mayor should be added

CARLSON DETTMAN REPORTS (3) REQUESTED

NEXT MEETINGS: June 8, 2007 8:00am with Mayor

ADJOURN
Motion by Comm. Gary Gray to adjourn meeting, Second by Comm. Helen Uhan
Motion Approved Unanimously 9:15 am

Submitted by Helen Uhan, Secretary, Civil Service Commission